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## CAEP SBAEC Public Meeting Minutes August 17, 2022 (rescheduled from August 3<sup>rd</sup>) 9:35am-10:31am

Santa Barbara City College | Online via ZOOM

<https://sbcc.zoom.us>: Meeting ID: 961 9354 6032 Passcode: 631941, +1 (669) 900-6833

### I. Call to Order

- a. 9:35am

### II. Roll Call & Establishment of Quorum

- a. Members present: Ray McDonald, Noelle Barthel, Corlei Prieto
- b. Members in absentia: Gerardo Cornejo
- c. Quorum established

### III. Welcome from Interim Consortium Chair Corlei Prieto

### IV. Public and Entity Comment\*

- a. No public or entity comments.
- b. Zoom Chat Box: none

### V. Information Items

- a. Consortium Member updates
  - i. Ray McDonald announces that at the next CAEP public meeting he will introduce Luis F. Servin who has been selected as the new WDB Executive Director. Luis will assume his new position effective October 31, 2022. Ray relays that he is retiring and whose last day will be October 28, 2022.
- b. Corlei Prieto provides announcements and legislative updates
  - i. She announces that the 2022-2023 Annual Plan is due September 14<sup>th</sup> and encourages the Consortium and public to review on the Consortium's website when it becomes available on September 1<sup>st</sup>.

### VI. Consent Items

- a. April 26, 2022 CAEP SBAEC Special Public Meeting Minutes  
Ray made a motion to approve. Noelle seconded.
  - i. Vote: Ayes:3, Absentee:1
- b. June 16, 2022 CAEP SBAEC Special Public Meeting Minutes  
Noelle made a motion to approve. Ray seconded.
  - i. Vote: Ayes:3, Absentee:1

### VII. Action Items

- a. CAEP SBAEC 2022-2023 YR 8 Request for Proposals & Budget Sheets
  - I. NC SBCC Career Skills Institute (CSI):
    - 1) Curriculum Development: Medical Assistant Program, Computer Network, Adults with Disabilities Work Readiness, Affective Learning Institute
    - 2) Santa Barbara County Jail: Transitions Program
    - 3) Bilingual Computer Skills
    - 4) Ready. Match. Hire! Program
    - 5) HyFlex
  - II. NC SBCC Student Support Services
  - III. Santa Barbara Public Library: Adult Education Program
- b. Corlei provides a brief summary of the prospective programs and their respective budget requests. Noelle made a motion to approve the three programs (7 initiatives) for the 2022 -2023 YR 8 CAEP SBAEC grant cycle.  
Ray seconded.  
Vote: Ayes:3, Absentee:1
- c. CAEP SBAEC 2022-2023 YR 8 DRAFT Budget  
Ray made a motion to approve the 2022 -2023 YR 8 CAEP SBAEC budget and allocations.  
Noelle seconded.  
Vote: Ayes:3, Absentee:1
- d. CAEP SBAEC 2022-2023 YR 8 Timeline for Unallocated Funds  
Corlei summarizes the budget and relays that there is \$80,000.00 of unallocated YR 8 funds in addition to the \$500,000.00 carryover that must be spent no later than June 30, 2023. Ray and Noelle propose that Corlei provide prospective one-time purchase ideas for the Consortium to discuss at the next meeting. Thereafter, they will determine the next course of action for these funds.  
No vote on item d.

### VIII. Next Regular Public Meeting

- a. September 7, 2022

### IX. Adjournment

- a. 10:31am